



Middlewich Primary School



Pupil Well-Being, Learning and Partnerships Committee: Terms of Reference

Membership:	The committee shall consist of not less than five governors. Membership should include the Headteacher and at least two non-employees. The committee may make recommendations to the governing body for co-option of non-governor members and advise whether or not such members should be given a vote.
Quorum:	Four governors including two governors who are not employees of the school.
Meetings:	At least once per term and more frequently if deemed necessary by the majority of members.
Chair & Vice Chair:	Both to be non-employees and to be elected by the committee.
Accountability:	The committee will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration

Terms of reference:

- to contribute, in collaboration with the head and staff, to establishing, monitoring and evaluating sections of the School Development and Improvement Plan relating to: teaching, learning and assessment; the curriculum; the personal development and well-being of pupils; promoting partnership with parents; community involvement and to oversee any key issues relating to curriculum delivery in line with guidance
- to ensure that the whole school curriculum is: broad and balanced; relevant to the needs of all children; provides continuity and progression; is adequately resourced and assessment procedures are carried out in line with the legal framework
- to evaluate and receive analysis of Assessing School Performance (ASP), Inspection Data Summary report (IDSR) and all school information regarding assessment and testing.
- to establish, monitor the impact of, and keep under review, all the school's plans, policies and procedures relating to teaching, learning and assessment, support for vulnerable groups, the personal development and well-being of pupils and all other curriculum related policies in line with the agreed cycle, and make recommendations to the governing body for change as necessary
- to review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary
- to review the school's provision for Personal, Social, Health & Citizenship Education taking account of Local Authority & Government guidance
- to promote extra-curricular / enrichment activities
- to receive curriculum progress reports from the head
- to monitor the progress, achievement and attainment of all pupils, and vulnerable groups e.g. those in receipt of Pupil Premium and high attainers.
- to monitor the use and impact of Pupil Premium funding and the Sports Grant in school
- to endeavour to secure the necessary provision for any child who has special educational needs (SEN) and/or a disability having regard to the SEN Code of practice and the Disability Discrimination Act
- to ensure that the school has an SEN Co-ordinator who is provided with sufficient time, training and resources to undertake her/his responsibilities
- to ensure that policies and procedures are in place to reduce barriers to learning, improve behaviour, attendance and punctuality and reduce exclusions
- to ensure that the school offers equality of opportunity to all children whatever their gender, ethnicity, religion, background or ability through all its policies, procedures and practices
- to promote and support the further development of the School Council and provide a link between the Council and the governing body
- to liaise and consult, provide information to, and promote partnership with, parents/carers and the wider community on matters relating to the curriculum, pastoral issues, and pupils' personal development and well-being, in order to support learning
- to promote extended school facilities and community cohesion
- to ensure all information relating to the school is made available to parents in line with regulations