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Headteacher Mrs G Reynolds



Tuesday 8<sup>th</sup> October 2024

Dear Parent/Carers,

**Parent/Carer Consultation Meetings on Wednesday 23<sup>rd</sup> October and Thursday 24<sup>th</sup> October**

We are writing to inform you about the upcoming parents' evenings, which will be held on Wednesday 23<sup>rd</sup> October from 3:30pm to 7pm and on Thursday 24<sup>th</sup> October from 3:30pm to 5:30pm.

These consultations provide a valuable opportunity for you to discuss your child's academic progress. You will also have the opportunity to look at your child's work, familiarise yourself with the school environment and ask any questions you may have. To make the most of your consultation, we highly recommend that you arrive a few minutes early to have time to view your child's class books before your individual meeting with the teacher. These appointments will take place inside your child's classroom.

Please note that the consultations are confidential and intended for parent/carers only. We kindly request that children do not attend the appointment, where possible. To ensure efficient use of time and minimise waiting times, **consultations will be limited to a maximum of 10 minutes**. We kindly ask that appointments adhere strictly to their designated times, as everyone will be relying on their schedules slots to plan their evening. Please note that these will be the only days that we can accommodate face-to-face appointments.

To book your consultation, please log in to your School Spider app to secure your preferred appointment time. The booking system will be open from **Wednesday 9<sup>th</sup> October at 9.00am**.

We strongly encourage all parents to attend the parent/carer consultations, as they play a crucial role in our collaborative effort to support your child's education. If you have any questions, please do not hesitate to contact us. We look forward to seeing you at the parents' evening to discuss how we can further support the children.

Yours sincerely,

Mrs G Reynolds  
Headteacher